

# Information Interview Questions

**Before the interview, decide what information and advice you hope to obtain and develop a list of questions. During the interview, create a friendly rapport and ask questions about the person's career or position before asking for advice concerning your own career.**

**You may want to ask some of the questions below. It is likely you will have more specific questions as well.**

## **Career Field**

- How did you decide to enter this field?
- What do you like most about your work? Least?
- What education or training is necessary for this type of work?
- What are the entry-level opportunities?
- Do you have an advanced degree? Is one required in this field?
- Is the field changing? In what ways?
- What are the greatest challenges you face in your job/organization?
- Are internships, volunteering, or other experiences helpful to getting a job in this field?
- What are some related careers I might consider?
- How does one learn about entry-level job opportunities in this field?

## **Organization**

- What is the typical career path in your line of work in this organization?
- What formal or on-the-job training does your organization provide?
- Considering my skills, interests, and academic background, where might you see me fitting into this organization or a similar one?

## **Lifestyle and Work Environment**

- Generally, what is the work environment like here?
- How many hours do people work in a typical week?
- What obligations does your job place upon you outside the normal work week?
- How much flexibility do you have in terms of dress, hours of work, and vacation schedule?

## **General**

- If you were back in college, would you do anything differently in terms of coursework or summer experiences?
- If you were just coming out of college and looking for this kind of work, how would you conduct your job search?
- Can you suggest others with whom I could speak with about this field? May I use your name when I contact them? Should I make contact be email, phone, or letter?