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Need help finding
summer internships
and jobs? Need your
resume or cover
letter critiqued?
Want practice for
your upcoming job
interview? The
CDO is here to
assist you!

Stop in or call to make
an appointment.

If you have a quick
question, take advantage
of drop-in hours!

Drop-In Hours:

**Tues/Wed
9:30am-11:30am**

**Thurs/Fri
1:30pm-3:30pm**

CALS Career Development Newsletter

Jobs, Internships, Events and more...

CALS Career Development Office 177 Roberts Hall
alscdo@cornell.edu 607-255-2215

November 9, 2009

CDO Spotlight

Job Search Engines

Need help navigating all those job listings? A job search engine can be quite useful in doing just that. A job search engine is a website that will help search other websites for job postings. Below are just a few potential ones you can use!

Indeed.com	Flipdog.com	Collegerecruiter.com
Jobster.com	Linkup.com	Simplyhired.com
JobCentral.com	Careerjet.com	JuJu.com
Twitterjobsearch.com		

Look Who's Hiring

Featured Full-Time Positions on CCNet

Agency Operator—Avis Rent-A-Car

Analyst, Campaign Management/Media Solutions—X + 1

Analyst/Customer Service—Comrise Technology, Inc.

Associate—Keep America Beautiful

Customer Service Representative—UnitedHealth Group

Entry Level Sales Management Trainee—Enterprise Rent-a-Car

Food Safety & Quality Assurance Specialist—All Seasonings Ingredients, Inc. (11/9 deadline)

Horticulturalist—Round Hill Club

Investment Banking Analyst—Lazard Freres & Co. LLC

Insurance Agent—Bankers Conseco Life Insurance Company

Teacher Assistant—HeartShare Human Services of New York

Windchill System Integration & Performance Lead—MATRIX Resources

Find out more about these positions, as well as many others, by visiting Cornell Career-Net at: <http://www.career.cornell.edu/cuTRAK.html>.

Look Who's Hiring

Featured Internships on CCNet

High Performance Green Buildings Internship—Environmental and Energy Study Institute

Intern (various) - Howcast

Intern—Marvel Entertainment

Nutrition Intern—Hershey Company

Spring 2010 Internship—Brennan Center for Justice at NYU School of Law

Study Abroad Students—Global Corp. & I-Banking Summer Analyst—Bank of America

Summer Teaching Intern—Northfield Mount Hermon Summer Session

Find out more about these positions, as well as many others, by visiting Cornell CareerNet at: <http://www.career.cornell.edu/cuTRAK.html>.

Featured Opportunities in the Select Internship Files

2010 Lloyd Noble Scholars in Agriculture Program—The Samuel Roberts Noble Foundation

2010 Internship in Paris—Pasteur Foundation

Campus to Career Program—The National Council for Science and the Environment (NCSE)

Farm Apprenticeship—Farm Institute

Garden Apprenticeship—Farm Institute

Summer Farmer-Teacher—Farm Institute

Find out more about these internships, as well as many others, by visiting the CALS Career Development Website at: <http://www.cals.cornell.edu/cals/current/career/index.cfm>

International Agricultural Internship Program

The International Agricultural Internship Program (IAIP) provides international agricultural trade experience to senior and graduate college and university students that have the background and interest to help our 90 overseas offices promote U.S. agricultural interests abroad.

UPDATE: Online registration

< <http://www.fasinternships.org/internships/application/> >- *Applications must be submitted online for the International Agricultural Internship Program.

The deadline for applications are:

March 1, 2010 for FALL 2010 program (September-December) *

About ten interns will be placed each semester. Although the following list will change, posts that have had interns in the past have included:

Beijing ▪ Brussels ▪ Madrid ▪ Moscow ▪ Paris ▪ Shanghai ▪ Sofia ▪ Taipei ▪ Tokyo

Don't Forget: If you would like to have your resume critiqued, you first need to watch a 15 minute PowerPoint video. You can do this by stopping by our office!

Look Who's Hiring

Undergraduate Research Programs

Summer Undergraduate Research Opportunity Program (SUROP)

This program gives undergraduates from under-represented groups (e.g., first-generation college students, members of ethnic minority groups) a first-hand experience with the research process in preparation for graduate school and other advanced study. Participants receive a stipend of \$2,500. Room and board and up to \$300 for travel expenses are paid.

Program Dates: June 1, 2010—July 30, 2010

Contact: Dr. Kevin Lease
 SUROP Coordinator
 Kansas State University, Graduate School
 103 Fairchild Hall, Manhattan, KS 66506
 gdschgra@ksu.edu/ 785-532-6191

For application requirements, materials, and additional information, please visit:

<http://www.k-state.edu/grad/gshome/suop.htm>

Konza Prairie REU—Ecology, Evolution, and Genomics of Grassland Organisms

This internship is coordinated by the Konza Prairie Biological Station and the Division of Biology at Kansas State University. The program's goal is to provide research opportunities for students that have had limited exposure to independent research at their home institution. Student spend 10 weeks conducting independent ecological research projects under the guidance of experienced researchers and attending field trips to important ecological and geological sites in Kansas. Accommodations are paid for the program, and participants receive a stipend of \$4,500, a meal allowance of \$500, and a travel reimbursement of up to \$350.

Program Dates: June 1, 2010—August 6, 2010

Contact: Dr. Bruce Snyder
 REU Program Coordinator
 Kansas State University—Division of Biology
 116 Ackert Hall, Manhattan, KS 66506
 basnyder@ksu.edu/ 785-532-2430

For application requirement, materials, and additional information, please visit:

<http://www.k-state.edu/bsandererc/reu/>

The CDO has created a series of publications called [Ready Reference Sheets](#) which are designed to assist you by:

1. Informing you of the services available through our office.
2. Providing solid career information to assist you in navigating your career.
3. Helping you create top notch application materials and develop strong interviewing skills.

Look Who's Hiring

Sustainability REU

Students selected for participation in the ten-week Sustainability REU at Kansas State University will conduct research as part of a multidisciplinary team on one application of sustainable energy. In addition to the research component, students will learn about sustainability in a one-hour seminar course, will conduct a team project on sustainability, and will attend a professional development seminar. Students will also have the opportunity to tour a nuclear reactor, a wind farm, and a nanotechnology company. Participants receive a stipend of \$4,500, \$2,500 for food and lodging expenses, and the cost for one credit hour will be covered.

Program Dates: June 1, 2010—August 6, 2010

Contact: Dr. Keith Hohn or Dr. Larry Erickson
Program Coordinator
Kansas State University, Dept. of Chemical Engineering
1005 Durland Hall, Manhattan, KS 66506
hohn@ksu.com or lerick@ksu.edu
785-532-5586

For application requirements, materials, and additional information, please visit:
<http://www.che.ksu.edu/reu>

Cornell University is providing these opportunities as a courtesy and does not endorse the opportunities, employers, or organizations offering them. Applicants should research the employers, organizations, and opportunities before proceeding.

Events

Summer Job-Search Talk for Biology Majors

November 9, 2009

Lewis Auditorium, Goldwin Smith Hall—4:45 pm

Financing Your Legal Education

November 12, 2009

103 Barnes Hall—4:35 pm

Summer Opportunities for Health Careers Students

November 17, 2009

North Room, Willard Straight Hall—12:20 pm

Considering a Gap Year Between College and Medical School

November 18, 2009

Kaufmann Auditorium, Goldwin Smith Hall—4:35 pm

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Featured Events

The Extern Program—Open Round

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The **Cornell Extern Program** is a career-exploration program that allows students to get an insider's view of a career field and explore the workplace firsthand by visiting Cornell alumni/ae in their workplaces during winter break (January only). Externships are available in various career fields and geographic locations. It is NOT too late to be assigned to an externship! The **Extern Open Round** will take place on **Thursday, November 12, 2-6 pm in 203 Barnes**. There are fewer 'options' available but consider the benefits of getting an inside look at a workplace even if it is not exactly the organization, specialty, or position you had originally envisioned.

Interested students can go to the [Extern webpages](#) to get the procedure details. Any new applicant must already have published their resume to the Open Round resume book, and completed Sections A-F of the Step 1 Extern online application before they can sign-up for an externship.

Panel: "Strategies for Finding an International Internship"

Are you looking for international experience? Do you want to intern overseas or have an Inter'l Gap Year experience after graduation? Would you like to improve your foreign language skills or increase your inter-cultural competency? Consider an international

Description: A panel of students who successfully completed an overseas internship will discuss the details of the job hunt: when to begin looking, where to look, which resources, what skills are required (language, other), how to get a work permit and more. They will also share experiences on cultural adjustments and challenges for students working internationally.

Date: Wednesday, November 18, 2009

Time: 5:00 pm - 6:00 pm

Location: Barnes Hall Auditorium (2nd floor)

Our panelists recently returned from exciting experiences in a variety of career fields and locations.

Career Fields: Business, Human Resources, Banking & Finance, Nonprofit, Global Health/HIV Education, Teaching English, and Nonprofit/Service

Countries: Australia, Korea, India, China, Hong Kong, Cameroon/Africa, and Central America